



# Special Risk Insurance Request for Quote

Instructions to obtain a Quote:

1. Complete as much information as possible for a quick accurate quote.  
Additional information may need to be attained before quoting.
2. Save completed form to your computer
3. Please send this form to: Email: info@studentinsuranceusa.com, or Fax: (310) 826-1601  
For additional assistance call (310) 826-5688

Submission of this form does not guarantee coverage. Quote will be offered if risk meets Underwriting Guidelines. Payment of premium is required 20 days after binding coverage.

## SUBMISSION REQUIREMENTS

1.  Currently valued, carrier-generated Loss Reports for the last three years.
2.  Copy of expiring policy

## ACCOUNT INFORMATION

Named Insured \_\_\_\_\_  
(to be shown on policy declarations page)

Physical Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fax \_\_\_\_\_ Website \_\_\_\_\_

Mailing Address \_\_\_\_\_

Location Address(es) (please attach additional pages if needed) \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Effective Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

Activity Start Date \_\_\_\_\_ Activity End Date \_\_\_\_\_

Named Insured is:  Individual  Partnership  Corporation  Association  LLC  Non-Profit  
 Other: \_\_\_\_\_ Tax Status:  Taxable or  Tax Exempt 501(c) \_\_\_\_\_

Years this entity in business \_\_\_\_\_ Years experience for this owner \_\_\_\_\_

Total Assets \_\_\_\_\_ Fund Balance \_\_\_\_\_ Annual Salary/Wages Expense \_\_\_\_\_

Coverage Requested:  Accident Medical Medical Limits:  \$10,000  \$25,000  Other Limit \$ \_\_\_\_\_  
Accident Medical Deductible Options:  \$0  \$100  \$250  \$500  \$1,000  Other Limit \$ \_\_\_\_\_

- Participant General Liability (Participants & spectators are included, accident coverage is required and Section E must be completed)  
Limits of Insurance Requested \$ \_\_\_\_\_
- Spectator General Liability (if checked, Section E must be completed)  
Limits of Insurance Requested \$ \_\_\_\_\_
- Abuse & Molestation (complete Section C) Limits of Insurance Requested \$ \_\_\_\_\_
- Hired/Non-Owned Auto Cost of Hire: \_\_\_\_\_
- Miscellaneous Equipment Coverage (Inland Marine) Limits of Insurance Requested \$ \_\_\_\_\_
- Directors & Officers Coverage (complete Section D) FEIN \_\_\_\_\_

Type of Organization  Club, Group or Association (complete Section A)  
 Non-Sport Camp or Trip (complete Section B)

## SECTION A – Club, Group or Association Underwriting Information

Describe all activities you are requesting insurance coverage for: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Age(s)	Number of Participants
Ages 12 & Under	_____
Ages 13 – 15	_____
Ages 16 – 18	_____

Age(s)	Number of Participants
Ages 19 & up	_____
Volunteers	_____

**SECTION B – Non-Sport Camp or Trip Underwriting Information**

Type of Camp (please check all that apply):  Day  Overnight  Trip  Youth  Adult  Special Needs  
 Other (specify): \_\_\_\_\_ Describe all activities you are requesting insurance coverage for: \_\_\_\_\_

**CAMP OR TRIP LOCATION(S) / ACTIVITIES**

Name and Address of Camp or Trip Location	Starts			Ends			No. of Days	Age Range	Estimated Number to be Insured
	MO	DAY	YR	MO	DAY	YR			
<input type="checkbox"/> Day <input type="checkbox"/> Overnight								12 & Under	
								13-15	
								16-18	
								19 & Over	
								Volunteers	
<input type="checkbox"/> Day <input type="checkbox"/> Overnight								12 & Under	
								13-15	
								16-18	
								19 & Over	
								Volunteers	
<input type="checkbox"/> Day <input type="checkbox"/> Overnight								12 & Under	
								13-15	
								16-18	
								19 & Over	
								Volunteers	
<input type="checkbox"/> Day <input type="checkbox"/> Overnight								12 & Under	
								13-15	
								16-18	
								19 & Over	
								Volunteers	
<input type="checkbox"/> Day <input type="checkbox"/> Overnight								12 & Under	
								13-15	
								16-18	
								19 & Over	
								Volunteers	

**Section C - Abuse & Molestation**

- Do you do criminal background investigations on all those involved with children?  Yes  No
- Do you verify employment related references?  Yes  No
- Do you have written procedures along with formal training for dealing with sexual abuse?  Yes  No
- Do you have a plan of supervision that monitors staff in day-to-day relationships with clients, both on and off premises?  Yes  No
- Has your organization ever had an incident which resulted in an allegation of sexual abuse?  
*If yes, please describe.* \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Was a claim made against the organization?  Yes  No
  - Was the case settled?  Yes  No
  - Was the case taken to trial?  Yes  No
  - How much money was paid in damages to the victim \$ \_\_\_\_\_
- Are Motor Vehicle Records obtained for all Managers, Supervisors and those involved directly with any directly with any children?  Yes  No
  - Does your staff (paid and volunteer) employment application include questions on whether the the individual has ever been convicted of sex-related or child-abuse related offense?  Yes  No
  - Do you conduct a personal interview?  Yes  No
  - Regarding coverage for abuse & molestation, does your current insurance:
    - Exclude coverage?  Yes  No
    - Limit coverage? (please indicate limit of liability \$ \_\_\_\_\_)  Yes  No
    - Neither exclude nor limit coverage  Yes  No
  - How many years of management experience does the owner have? \_\_\_\_\_
  - Please indicate age range of clients. \_\_\_\_\_
  - How long do you maintain copies of all documentation (i.e. employment applications, background investigations, MVR's)? \_\_\_\_\_ (recommend at least 7 years for claim purposes)

**Section D: Directors and Officers**

1. What is the Named Insured's tax-exempt status under the US Internal Revenue Service Code? \_\_\_\_\_
2. Describe the Named Insured's nature of operations: \_\_\_\_\_
3. Provide the following financial information with respect to the Named Insured:  
Total Assets (000): \$\_\_\_\_\_ Fund Balance (net assets) (000): \$\_\_\_\_\_ As of Fiscal Year End: Date: \_\_\_\_\_
4. Number of Employees for Current Year:  
Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Seasonal \_\_\_\_\_ Temporary \_\_\_\_\_ Volunteers \_\_\_\_\_
5. Does the Named Insured have any subsidiaries?  Yes  No If yes, how many? \_\_\_\_\_
6. During the last 5 years, has the Named Insured or any of the Named Insured Persons received any demands for monetary or non-monetary relief, been involved in, or had any knowledge of any civil or criminal action, administrative or arbitration proceedings?  Yes  No
7. Is any Named Insured aware of any fact, circumstance or situation involving any Insureds that might reasonably be expected to result in a Claim?  Yes  No

**If "yes" to any part of questions 6 or 7. above, please provide full details for each allegation, even if the matter has since been settled or otherwise resolved by providing the following information for each allegation by attachment:**

- |                            |   |                      |                     |
|----------------------------|---|----------------------|---------------------|
| (a.) Date Claim first made | (b.) Claimant's name                          | (c.) Allegation      | (d.) Current Status |
| (e.) Demand Amount         | (f.) Settlement (indemnity) or Reserve Amount | (g.) Attorney's fees |                     |

**Section E - Underwriting Information (complete if requesting General Liability)**

- Do you require all event participants and volunteers to sign waivers?  Yes  No
- Do you have a written contract in place with all persons or entities you contract with?  Yes  No
- Do these contracts contain a harmless agreement whereby you the Named insured do NOT assume liability of any other person(s) or entities?  Yes  No
- Do you require those you contract with to name you as an Additional Insured on their liability insurance and provide evidence of doing so?  Yes  No
- Are you contractually obligated to name any organization as an additional insured?**  Yes  No

If yes complete the following if requesting General Liability:

<u>Additional Insured Name*</u>	<u>Complete Address</u>	<u>Relationship to you (examples below)**</u>
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\*Additional Insured Certificates – Each additional Insured Certificate is \$35.00 (non-commissionable).

\*\*Relationship Examples: Owners/Lessors of Premises, State or Governmental Agency or Subdivision or Political Subdivision, Lessor of Leased Equipment, Mortgagee, Assignee or Receiver, Sponsor, Co-promoters.

- Do you currently have or have you had Accident Medical Coverage and/or General Liability?  Yes  No
- a. If yes, please provide a copy of your current policy's schedule page.
  - b. If yes, please provide 3 years loss experience.

Applicant's Statement and Declarations

The applicant declares to the best of his / her knowledge the information contained in this application and all supplements attached to be true and that no material facts have been suppressed or misstated. The applicant further understands that any false or fraudulent statements or misrepresentations could result in termination or voidance of any insurance contract issued from the information stated herein.

**Authorized Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**All above information requested is required for policy issuance. The licensed agent is required to complete the section below. Policies cannot be issued without all the required information being completed.**

**Local/Regional Licensed Agency**

Agency Name: _____	License Number: _____
Agent Name (Printed): _____	Agent Address: _____
City, State, Zip: _____	Phone Number: _____
Signature: _____ (Licensed Agent)	Date: _____
Email Address: _____	Proposal Number: _____